

Service Description

ARRIVAL SERVICE

We provide you with initial information about day-to-day life, help you in your decision making process by introducing you to your new environment (pre move visits/area orientation tour) and assist and lead you upon arrival in Switzerland.

We support with topics like:

- Potential living areas
- Registration at authorities
- Shopping
- Tax and insurances
- Public and private transport
- Schooling options
- Leisure and recreation
- Local habits and costs of living

This service includes our 'top perspectives brochure' that includes vital key information and helpful hints to make life a lot more relaxed.

HOUSING SERVICES

From the international removal company to finding a new home from home. This service includes characteristically:

Removal and Storage

- Lead to international removal companies
- Support move, warehouse or file storage

Temporary Housing

- Research and reserve temporary accommodation according to needs analysis
- Support with formalities

House Hunt

- Provide information on local housing market situation
- Search for new home according to discussed needs
- Arrange viewing appointments and accompanied house/apartment viewings
- Arrange for lease contract
- Help taking-over object

SCHOOLING SERVICE

We advise you in any educational issues. This service can include:

- Information on school choices and systems (public and private)
- Accompanied viewing of campus / child care institution of your choice
- Arrangement for test lessons and scheduling of meeting with the head of school
- Help with the enrolment for nursery, school and universities

'FEEL AT HOME' SERVICE

We assist and support in daily life settling-in issues that may arise.

Points listed hereafter are to give you a basic indication:

- Facilitate public transport and shopping
- Information on neighbourhood areas
- Opening bank and/or post accounts
- Guidance for health- and dental care
- Lead to insurance and service providers (48h/Service – free consulting)
- Car registration and obtaining a Swiss drivers licence
- Link for music lessons, language courses, fitness clubs, kids clubs, etc.
- Social networking
- Assist with telephone and internet connections, digital media
- Lead to childcare, babysitter and other services
- Organisation of house warming party
- Translation of official documents
- Pet care

This service includes a specific 'Support Service'

DEPARTURE SERVICE

This service typically includes:

- Help terminate contracts; tenancy, insurances, accounts, memberships, ...
- Arrange for hand-over cleaning services and cancellation of utilities
- Deregistration at local authorities
- Assistance in handing over the property

WORK AND RESIDENCE PERMITS / TAXATION / LEGAL- AND TRUST ADVICE / CAR IMPORT

top perspectives Ltd. is happy to assist you in obtaining your permits and can link you to professionals regarding advice on tax, pensions and vehicle imports.